

Terre des Hommes reporting concerns framework

1. What are the circumstances of your concern? Tick the appropriate box(es)

Did you witness child abuse?	<input type="checkbox"/>
Do you suspect someone of child abuse?	<input type="checkbox"/>
Has someone alleged abuse of a child?	<input type="checkbox"/>
Has someone disclosed abuse of a child to you?	<input type="checkbox"/>
Did a child inform you of being abused?	<input type="checkbox"/>

2. Does your concern fit any of the following categories of abuse?

Do you think a child may have been neglected?	<input type="checkbox"/>
Do you think a child may have been physically abused?	<input type="checkbox"/>
Do you think a child may have been emotionally abused?	<input type="checkbox"/>
Do you think a child may have been sexually abused?	<input type="checkbox"/>
Do you think a child may have been exploited?	<input type="checkbox"/>

If you ticked any of the boxes, it is your duty to report it. Don't delay: a child may be at risk of serious harm. Your report will be handled with great discretion.

3. Please list as accurately as possible the facts and circumstances on which you base your concern.

What did you observe or hear?

Who was involved (perpetrator, victim, witnesses)?

Where and when did the behavior take place?

Under what circumstances did you observe or hear about the activity of concern?

4. In order to control these facts, you are asked to give your name. If you do not wish to give your name, please explain why. An anonymous report is admissible, but it may be more difficult to follow up. Your name will not be given to anyone in relation to this report unless you expressly give permission for this.

Name:

Organization you work for:

Location:

Telephone where management can reach you:

E-mail where management can contact you:

5. Please inform your manager about the concern.

6. Always inform the regional representative of Terre des Hommes. This can be done directly or via the country coordinator:

Contact in country:

Name:

Location:

Telephone:

E-mail:

Contact in the region:

Name:

Location:

Telephone:

E-mail:

Thank you for your report.